

### North Carolina Association for Career and Technical Education

December 4, 2017

#### **MEMORANDUM**

To: All Career and Technical Educators

FROM: Kim Brewington, Professional Development Committee Chair

Ruth Huff, Executive Director

RE: Spring Professional Development Seminar

And Board of Directors' Meeting

NCACTE invites you to attend the Spring Professional Development Seminar scheduled for February 15-17, 2018 at the Sheraton Imperial Hotel, 4700 Emperor Blvd I-40 at exit 282 (Page Road, Durham, N.C. The professional development topics are listed on the agenda included with this packet. Seminar participants will be able to earn 1 CEU of credit. Note that the professional development will begin promptly at 8:00 am on Friday morning. The leadership seminar is open to ALL Career and Technical Educators. Please share this information with your colleagues.

The registration fee for NCACTE members is \$175.00 and for non-members it is \$225.00. This cost will cover the following meals: Friday's and Saturday's breakfast. Each individual will be responsible for handling his/her own lodging arrangements with the Sheraton Hotel. The cost for lodging is not included in this registration fee. The group room rate will be \$110.00 plus tax. Identify yourself as a participant in the NCACTE Spring meeting when making your room reservations. Hotel: 919-941-5050 Hotel Address is: 4700 Emperor Blvd. Durham, NC

The enclosed <u>registration form and payment must be completed and returned to NCACTE</u> no later than February 1, 2018. Room reservations must be made by January 15, 2018 to qualify for the group rate. After the cut-off date of January 15, 2018, no reservations will be guaranteed at the special group rate.

Again, this Professional Development Seminar is open to all Career and Technical Educators. Please make plans to join us in Research Triangle Park for this event.

If you are not a member, it is a great time to join!

## REGISTRATION FOR NCACTE

## **Spring Professional Development Seminar** Sheraton Imperial Hotel, Durham, NC February 15-17, 2018

NAME:	
NCACTE DIVISION:	
SCHOOL/ORGANIZATION:	
*E-MAIL ADDRESS:	Cell Phone:
HOME ADDRESS:	
<del></del>	HOME TELEPHONE:
Registration fee for Member	\$175.00
Registration fee for Non-Member\$225.00	
Registration fee after deadline	\$300.00
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Option 1: Make check payable to <u>NCACTE</u> and mail:

**NCACTE** 7021 Goshen Road Oxford, NC 227565

Option 2: Complete online and send to rbhuff777@gmail.com with Credit Card. A \$5.00 processing fee will be added.

Deadline: February 1, 2018

## "Together as One"

# NCACTE Spring Professional Development Seminar and Board of Directors Meeting

# Sheraton Imperial Hotel at Research Triangle Park, Durham. February 15-17, 2018

Thursday, February 15, 2018

7:00 pm NCACTE Executive Committee
Dinner on your own

Friday, February 16, 2018

7:00 – 8:00 **Breakfast** 

7:30 - 8:00 **Registration and Check-in** 

8:00 - 10:00 Digital Teaching and Learning: Differentiation for All

Guest Presenter: Teika Clavell, NCDPI Digital Teaching and Learning Educator on Loan

#### **Break**

10:15 – 11:45 Choice Sessions:

Option 1: PLearning -- Hands on Playing With and Learning Digital
Tools for EL and EC

Option 2: Industry Tour- Cisco Systems, Research Triangle Park

**Lunch on Your Own** 

1:00 – 1:30 Working as One, Planning For All: NCACTE and NCDPI

Presenters: Felicia Gray-Watson, NCDPI Section Chief NCDPI Program Area Consultants

1:30 – 2:45	Analyzing Data: Celebrating Success, Recognizing Needs Presenters: NCDPI Program Area Consultants
2:45 – 3:00	BREAK
3:00 - 4:00	Collaborating to Ensure Teacher and Student Success Presenters: NCDPI Program Area Consultants/ NCACTE Division Presidents
4:00 – 5:00	Planning for Our Future Presenters: NCACTE Committee Chairs

## **Dinner on Your Own**

## Saturday, February 17, 2018

7:00 – 8:00	Breakfast
8:00 – 9:00	Maximizing Professional Organization Membership Presenter: Michael Connet, ACTE
9:00 - 10:00	Doing Our Part to Grow and Support Educators Presenter: NCACTE Division Presidents
10:00 - 10:30	Break/Check-out
10:30 - until	Board of Directors Meeting  Lunch will be provided to the Board Members

### **Notes**

- Committee Chairmen: It is your responsibility to have a meeting with committee members. If you are not going to be present, please let the President know in advance who will conduct your meeting. Remember you agreed to attend these meetings when you accepted your position. You should send each member of your committee via e-mail a reminder of the meetings at least 2 weeks before the meeting date. Committee members and email addresses can be found on the website <a href="www.ncacteonloine.org">www.ncacteonloine.org</a>. Please click on the Leadership Handbook to find the information you will need. All committee chairs should present a report at the Board meeting, and provide a report electronically to the Recording Secretary. It is very important that our committees work together to create a seamless Association
- Committee members: Please attend your committee meetings and help plan for the future of NCACTE. Each division needs to be represented. If you are not attending, it is your responsibility to let your division president know and find someone from your division to replace you at the meeting. Remember, attendance is required as you were informed when you accepted the committee appointment.
- <u>FUNDRAISER ACTIVITY</u>: The theme will be "March into Spring" for auction items. All participants are encouraged to contribute to the auction by donating items and bidding. This auction is one way we raise money to cover some of the association expenses during the year. Auction items should be given to Elaine Webb-NCACTE Ways and Means Committee Chair during registration on Friday Morning.

<u>Name Badges:</u> Every Board of Directors member should have a NCACTE name badge. All members are reminded to bring their badges with them. Please remember that these badges are to be worn at all state association activities. They are expensive. If you lose them you will be charged for the second badge.